

Submission Checklist

Please submit this form with the electronic copy of your manuscript for review.

Checklist	Responses
Name	
UNT major	
Contact information for summer: Mailing address: Phone: FAX: E-mail:	
Contact information for fall: Mailing address: Phone: FAX: E-mail:	
Name of mentoring professor at UNT:	
Department of mentor:	
Contact information at UNT for mentor: Mailing address: Phone: FAX: E-mail:	
<i>Mentor certification that this is the student's original research, that the research is ready for publication, and that the research conforms to all federal guidelines for research integrity and compliance at UNT.</i>	Mentor signature: [Electronic signature is acceptable.]
Manuscript conforms to Format Guidelines ?	Yes or No? (Bold one)
Abstract attached?	Yes or No?
Headshot picture attached in JPG format?	Yes or No?
Acknowledgments included, if relevant?	Yes or No?
If using human subjects, UNT Institutional Review Board (IRB) approval was obtained?	Yes No NA (Not applicable)
If using animals, Institutional Animal Care and Use Committee (IACUC) approval was obtained?	Yes No NA
The research article submitted conforms to the highest standards of scientific integrity and contains no scholarly misconduct (fabrication, falsification, plagiarism, or other practices that significantly deviate from commonly accepted research practices) as defined by the Office of Research and Economic Development?	Yes No NA
The research reported conforms to UNT guidelines for financial conflict of interest as defined by the Office of Research and Economic Development?	Yes No NA
The research reported conforms to UNT guidelines for export controls as defined by the Office of Research and Economic Development?	Yes No NA